



## EwartPark Sales & Letting

6 Glasgow Road, Bathgate, West Lothian, EH48 2AA

Email: [Enquiries@ewartpark.co.uk](mailto:Enquiries@ewartpark.co.uk)

Telephone: 01506 630434

### Landlord Information

#### Personal Details:

Surname:	
Forename (Including any Middles Names):	
Correspondence Address:	
Preferred Telephone Number:	
Any Other Telephone Number:	
Email Address:	
Is Property in Joint Name?	
Is Property in Company Name?	
Landlord Registration Number:	
Date of Landlord Registration Renewal Due:	

## Property Details:

Full Address of Property to be leased:	
Type of Property:	
Furnished, Part-Furnished, Un-furnished:	
Do you wish for the Property to be Fully Managed by EwartPark or Let Only?	
Number of Bedrooms: (Please state if these are double, singles or box rooms):	
Number of Public Rooms: (Please state all)	
Type of Parking available:	
Do you accept Pets?	
Do you accept Housing Benefit or Any Other Benefit?	
When is the property available from?	
Is the Property currently tenanted?	
Location of stop cock:	
Location of electric meter:	
Location of gas meter:	
Type of heating in the Property:	
Does your Property have a factor, if so please include details:	



## Supplier Details:

Electricity Supplier Name & Contact Number:	
Gas Supplier Name & Contact Number:	
Oil Supplier Name & Contact Number:	

## Safety Certificate Details:

Date of Electric PAT Test:	
Date of Gas Safety Certificate:	
Date of EICR:	
Date of Legionnella:	
Date of EPC:	

Please make sure that you bring in, scan or email over copies of these certificates so we can update these on our system.

If you do have any guarantees or plans ie - gas plan, please include details of this so we can have these on file.

## Insurance Details:

Name & Address of Insurance Company for Property:	
Sum Insured:	
Account No:	
Telephone Number:	
Email Address:	
Name & Address of Insurance Company for Contents:	
Sum Insured:	
Account No:	
Telephone Number:	
Email Address:	

## Bank Details:

Bank Name:	
Account Name:	
Account No:	
Sort Code:	



## Preferred Tradesman Details:

Joiner Name & Contact Details:	
Plumber Name & Contact Details:	
Gas & Heating Engineer Name & Contact Details:	
Electrician Name & Contact Details:	
Painter Name & Contact Details:	
Handyman Name & Contact Details:	
Cleaner Name & Contact Details:	

## Other Details & Documents We Require:

Mortgage Lender Permission: In Writing (Only if Property is mortgaged)	Provided: Yes / No Please delete as appropriate
Location of all smoke, heat and carbon monoxide alarms in property:	Provided: Yes / No Please delete as appropriate
Instruction manuals for any appliances within the Property:	Provided: Yes / No Please delete as appropriate
Set of keys for agents for viewing appointments:	Provided: Yes / No Please delete as appropriate
Emergency contact information Name: Home Address:  Telephone Number: Email Address: Relationship to you:	Provided: Yes / No Please delete as appropriate

If you wish to let us know any more information, or have any questions regarding renting out your property, please dont hesitate to contact us on 01506 630434 or email us at [enquiries@ewartpark.co.uk](mailto:enquiries@ewartpark.co.uk)